

GUIDELINES

in the assessment of Pantawid Pamilyang Pilipino Program beneficiaries during the LISTAHANAN 3rd nationwide household assessment

The enumerators hired by the National Household Targeting Section (NHTS) of the DSWD Field Offices shall assess ALL PANTAWID BENEFICIARIES.

In case the enumerator is unable to locate the beneficiary, a Pantawid staff shall accompany him/her to the beneficiary's residence in order to secure an interview.



The pantawid beneficiary must present his/her pantawid Identification Card or Oath of Commitment for verification during the interview. If the Pantawid beneficiary is unable to present said documents, the assigned City or Municipal link (C/ML) shall provide the information.

In cases of refusal for interview, or no qualified respondent, or if the entire household is temporarily away at the time of visit, the assigned C/ML shall be informed by the Area Supervisor (AS) and agree on the schedule of revisit. As in regular household, two (2) call backs shall be undertaken by the assigned EN and his/her AS.



Pantawid beneficiaries who remain unassessed after three (3) visits from the Listahanan field workers for the reason stated in item 3 shall be recorded in the Household Assessment Log (HAL) by EN with corresponding remarks.

The enumerator shall accomplish the household assessment log (HAL) and submit to the assigned AS. The AS shall endorse the logs and reviewed accomplished forms to C/ML.



The assigned City or Municipal Link shall: (1) verify that the assessed Households are Pantawid beneficiaries; and (2) certify that all Pantawid beneficiaries in the barangay have been enumerated.